



## Job Description and Qualifications

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Job Title:	Preschool Teacher Assistant
Department:	Preschool
Position Status:	School Year (September - June)
Classification:	Hourly, non-exempt
Reports To:	Director of Preschool
Supervises:	None
Date:	June 2021

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### Purpose

A Teacher Assistant at Chapel Hill Preschool is responsible to the Preschool Director. Under the direct supervision of the Lead Teacher, the Teacher Assistant will help plan and implement the classroom curriculum. They are an integral part of the instructional team.

### Primary Duties

The Preschool Teacher Assistant responsibilities will include but are not limited to the following:

1. Help implement a developmentally appropriate curriculum.
2. Help maintain a safe, clean classroom environment.
3. Participate in devotions, meetings and in-service training as assigned.

### Knowledge/Skills/Education

Staff who work directly with children must be 18 years of age or older and demonstrate the appropriate personal characteristics for working with children. This person will be at least a high school graduate or equivalent. They must be a Christian by faith, affirmation, and example.

Assistants are encouraged to complete/ maintain a CDA credential and/or other professional development trainings, including First Aid/ CPR.

**All employees are required to pass a criminal background check prior to start of employment.**

All employees must understand that they are a part of a Christian church and that their employment is a God-ordained vocation. In this regard, employees must fully support and live consistently and in accordance with any Statement of Faith and Christian standards of living as may be set forth in the church's employee handbook.

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